

AMBER ROGERS

TECHNICAL WRITER



EDUCATION

Lindenwood University

- Master's in Communications | 2011
- Bachelor's in Journalism | 2008

EXPERIENCE

Technical Writer

Google | November 2021 - January 2023

Create and maintain documentation for Google Data Centers. Collaborate with engineers and operational groups to define deliverables, priorities and standards. Develop and edit internal user guides for the maintenance and repair of new and existing servers and machines. Edit and restructure SOP playbooks and guides. Perform peer reviews and product procedure testing. Responsible for resolving interrupts and bugs.

Content Creator

YouTube | December 2018 - November 2021

Create and edit original content for YouTube utilizing Final Cut Pro and Adobe Photoshop. Knowledgeable about lighting, photography styles and product placement. Evaluate key metrics using Google Analytics to implement changes increasing revenue and audience interaction. Collaborate with companies to develop original content aligning with brand image. Successfully manage a marketing budget utilizing GoogleAds.

Technical Writer

SSE Inc. | February 2020 - October 2021

Develop, review and edit Boeing military defense aircraft training courseware. Participate in all phases of project execution such as analysis, design, development and deployment in an Agile environment. Review and ensure quality, technical correctness and instructional soundness of draft/final interactive multimedia lesson segments. Collaborate with subject matter experts, graphic artists, engineers, programmers and designers.

PROFILE

Collaborative, detail-oriented technical writer proficient in working within tight deadlines to produce high-quality user documentation, templates and end-user guides/manuals to clearly and efficiently explain complex systems and processes.

TALENTS

- Ability to excel in a deadline driven environment
- Proficient in building cohesive teams
- Competent in delegating tasks
- Skillful in research, exploration and interviewing
- Ability to simultaneously work on multiple projects and teams

SKILLS

	FrameMaker
	InDesign
	Photoshop
	HTML/CSS
	Python
	UX Design Writing
	Markdown
	Excel

LET'S CONNECT!



www.ambercrogers.com



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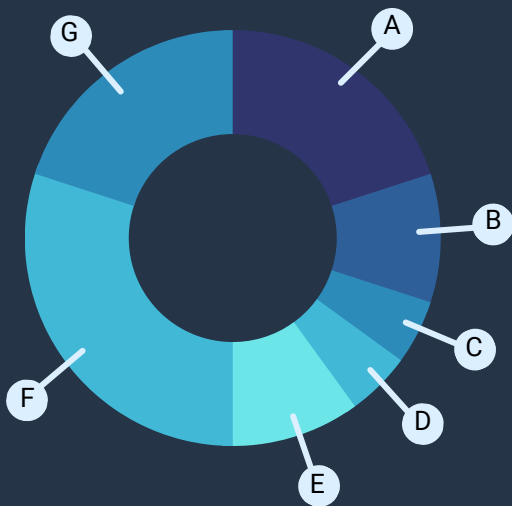
www.linkedin.com/in/ambercrogers

SELF-DEVELOPMENT

Certifications

- Google Ads
Google | August 2019
- Code Foundations
Codecademy | April 2021
- Resilient Leaders
ZeroGap | October 2021
- Python 2
Codecademy | *Exp. June 2023*
- UX Design
Google | *Exp. July 2023*

HOBBIES



- A Journaling
- B Traveling
- C Watching true crime
- D Painting
- E Gardening
- F Eating junk then complaining about weight
- G Hanging with friends and family

Communications Specialist

BHR | December 2016 - February 2020

Designed and developed marketing materials such as flyers, videos, and newsletters consistent with brand image and logos. Developed marketing plans. Wrote press releases and participated in news outlet interviews. Developed and advertised new programs and initiatives. Built and maintained rapport and relationships with clients and organizations. Increased program enrollment by 40%.

Technical Writer

Weir Minerals Lewis Pumps | Feb 2016 - Sept 2016

Contract Position. Created and maintained installation and operation manuals for global print and electronic publications using Adobe FrameMaker. Updated and maintained batch records. Developed and authored detailed work instructions, user guides, spec sheets and processes for various operations that conform to ISO standards and safety regulations. Wrote in a clear and concise manner to convey information effectively.

Technical Writer

Empire Comfort Systems | October 2015 - Feb 2016

Contract Position. Prepared and edited documentation and supporting materials for new and existing product line manuals using Adobe InDesign. Proof-read and edited content and graphics as new changes or specifications arise. Manipulated and revised product drawings and parts lists using CorelDraw. Revised master batch records. Prepared PowerPoint presentation for monthly department meetings.